



# Guraba Managed Services

## Managed Service

**Guraba Engineering Facility Management Services** operates across major cities in Bangladesh, serving as a key partner for companies looking to outsource and hire workforce or services. We carefully select the right people who exceed customer expectations. Our team is regularly supervised, adheres to best practices, and maintains a high level of professionalism. To ensure a seamless experience for our clients, we have a robust backup resource pool for last-minute staff replacements and an emergency response team ready to act.

Our competitive services are flexible and customized to meet the unique needs of each client. We offer cost-effective solutions that provide excellent value for money. With a strong focus on compliance and safety, we enable our clients to concentrate on their core business. Whether you need assistance relocating to a new area or ensuring comfort in your home or office, we offer a comprehensive range of services to meet all your needs.

### 1. Maintenance Services

- AC Maintenance
- HVAC Maintenance
- Fire Detection & Protection System
- Electricians & Plumbers
- Carpenters & Painters
- Interior

### 4. Corporate Services

- Front Office/Receptionist
- Office Assistants
- Stores Assistants
- Messengers/Peons
- Drivers Support
- Lift Operators

### 2. IT Sector Services

- Network Infrastructure
- Cyber Security Service
- Support Service
- Print Service
- Cloud Infrastructure
- Software as a Service
- Data Analytics
- End User Service
- IT Consulting

### 5. Cleaning Services

- General Cleaning Services
- Office Care Services
- Building Care Services

### 3. General Services

- Recruitment Service
- Payroll Service
- Administration Service
- Logistics Support Service
- Project Management Service
- Consultancy



# MAINTENANCE SERVICES

## AC Maintenance

Guraba Engineering Ltd. offer AC maintenance service. We specialize in top-quality AC maintenance. Our expert technicians ensure your cooling systems run efficiently and reliably. Trust us to keep your environment comfortable all year round.



## HVAC Maintenance

We provide expert HVAC maintenance to keep your systems running at peak performance. Our skilled technicians ensure optimal efficiency and reliability for your heating and cooling needs. Rely on us for a comfortable and well-maintained environment year-round.



## Fire Detection & Protection

Guraba Specialize in advanced fire detection and protection services. Our expert team ensures your property is equipped with state-of-the-art systems for maximum safety and peace of mind. Trust us to safeguard your premises from fire hazards with precision and reliability.





# MAINTENANCE SERVICES

## Electricians and Plumbers

We are your trusted experts in electrical and plumbing services. Our skilled electricians and plumbers provide reliable, top-quality solutions for all your needs. Count on us for prompt, professional service that ensures your home or business operates smoothly and safely.



## Carpenters & Painters

We provide expert carpentry and painting services to enhance your space. Our skilled carpenters craft custom solutions, while our professional painters deliver flawless finishes. Trust us to bring your vision to life with precision and quality.



## Interior

We bring your interior design dreams to life. Our expert team delivers stylish and functional solutions to enhance your space. Trust us to create a beautiful and inviting environment tailored to your vision.





# IT SECTOR SERVICES

## Network Infrastructure

We specialize in designing and managing robust network infrastructure solutions. Our expert team ensures seamless connectivity and reliable performance for your business. Trust us to build and maintain a network that supports your operations efficiently and securely.



## Cyber Security Service

We offer comprehensive cyber security services to protect your digital assets. Our expert team provides proactive solutions to safeguard against threats and vulnerabilities. Trust us to keep your information secure and your operations resilient.



## Support Service

We provide expert IT support services to keep your technology running smoothly. Our dedicated team offers quick solutions and proactive maintenance for all your IT needs. Rely on us for dependable support and seamless operations.



# IT SECTOR SERVICES

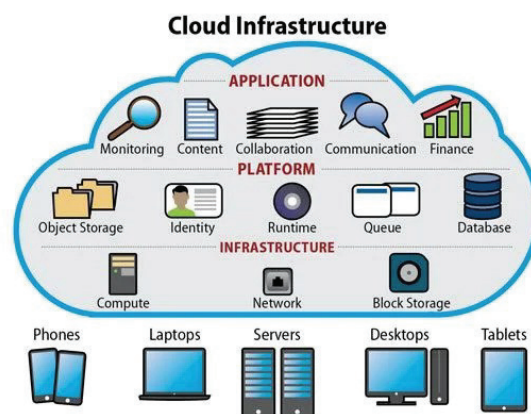
## Print Service

We deliver high-quality print services tailored to your needs. From custom documents to vibrant marketing materials like business cards, postcards, flyers, brochures, stationery, banner etc, our expert team ensures exceptional results. Trust us for reliable, professional printing that brings your ideas to life.



## Cloud Infrastructure

Infrastructure as a service (IaaS) is a type of cloud computing that lets you allocate your compute, network, storage and security resources on demand.



## Software as a Service

We Provide Software as a service (SaaS) allows users to connect to and use cloud-based apps over the Internet. Common examples are email, calendar-ing, and office tools (such as Microsoft Office 365). SaaS provides a complete software solution that you purchase on a pay-as-you-go basis from a cloud service provider.



# IT SECTOR SERVICES

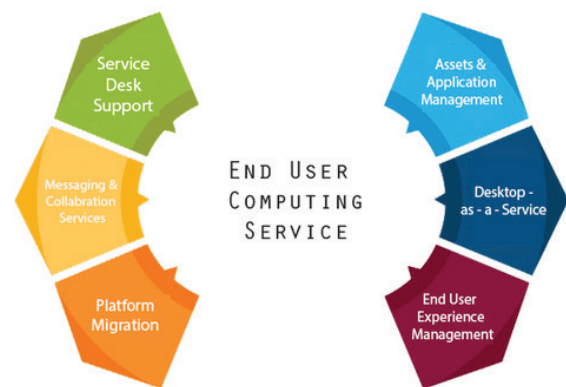
## Data Analytics

Data analytics converts raw data into actionable insights. It includes a range of tools, technologies, and processes used to find trends and solve problems by using data. Data analytics can shape business processes, improve decision-making, and foster business growth.



## End User Service

Ultimately, an end user is a person who will use a good or service. End users are consumers. They do not produce, sell, support, or maintain the product. These people often do not have the same technical understanding as the product's designers and developers.



## IT Consulting

Guraba Engineering design flexible IT strategies and architectures that will create the foundation to drive down cost, intelligently do more with less, improve processes and apply technology and resources effectively.





# GENERAL SERVICES

## Recruitment Service

We specialize in connecting businesses with top talent through our professional recruitment services. Our expert team ensures the right fit for your organization, streamlining the hiring process. Trust us to help you build a strong, skilled workforce.



## Payroll Service

Guraba Engineering Your trusted partner for efficient and accurate payroll services. We handle payroll management with precision, ensuring timely and compliant payments. Let us simplify your payroll process so you can focus on growing your business.



## Administration Service

We offer comprehensive administration services to streamline your business operations. Our expert team manages tasks efficiently, ensuring smooth and organized workflows. Trust us to handle your administrative needs with professionalism and attention to detail.



# GENERAL SERVICES

## Logistics Support Service

Guraba Engineering provide reliable logistics support services to ensure smooth and efficient operations. Our expert team handles everything from transportation to inventory management with precision. Trust us to keep your supply chain running seamlessly and on time.



## Project Management Service

We offer expert project management services to ensure your projects are completed on time and within budget. Our skilled team oversees every detail, from planning to execution, for seamless delivery. Trust us to bring your vision to life with precision and efficiency.



## Consultancy

Guraba Engineering Limited provide expert consultancy services tailored to help your business grow and succeed. Our experienced consultants offer strategic insights and customized solutions for your unique challenges. Trust us to guide you toward informed decisions and lasting success.



# CORPORATE SERVICES

## Front Office/Receptionist

Our Front Office/Receptionist services are designed to create a warm and professional welcome for your clients and visitors. We provide highly trained, courteous staff who excel in customer service, ensuring your front office runs smoothly and efficiently.



## Office Assistants / Boy

We offer office assistance for your organization. Our trained office boys will ensure the smooth completion of all those tasks that are general but crucial at your office such as dusting/cleaning, serving tea/coffee, transferring files.



## Store Assistants

Our Store Assistants service provides reliable support to keep your inventory in check, ensuring your operations run smoothly. From stocking shelves and managing supplies to assisting customers and maintaining a tidy store environment, our skilled team is dedicated to enhancing your store's efficiency and customer satisfaction.





# CORPORATE SERVICES

## Messengers/Peons

We provide reliable and efficient Peon services to support your business operations. Our team of professional peons handles a range of tasks, from office errands and document delivery to general assistance and maintenance.



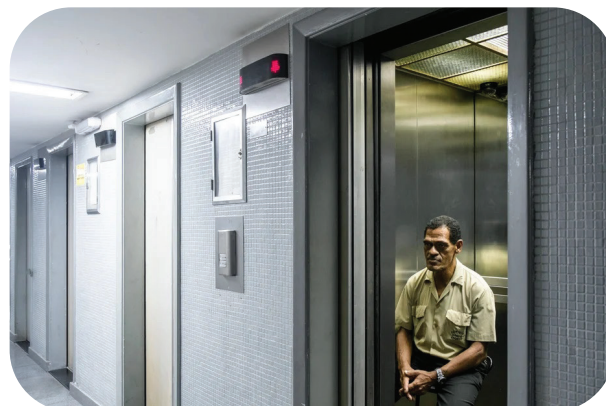
## Drivers Support

We offer top-tier drivers support services to keep your transportation running smoothly. Our professional drivers ensure punctual and reliable service for all your needs. Trust us to handle the driving, so you can focus on your business.



## Lift Operator

Introducing our lift operator service, your solution for expert lift operator services. Our skilled operators ensure smooth and safe lift operations for your building. Trust us to provide reliable, efficient service that keeps your operations running seamlessly.



# CLEANING SERVICES

## General Cleaning Services

Our service offers professional office and home cleaning, including the removal of deep stains. Our experienced providers use effective, safe chemicals to leave your office and home spotless and fresh.



## Office Care Services

Guraba Engineering trusted partner in maintaining a spotless and productive workplace. We specialize in professional office cleaning, ensuring a clean and healthy environment for your employees and clients. Our skilled team uses top-quality, eco-friendly products to deliver thorough cleaning services, from daily upkeep to deep cleaning.



## Building Care Services

We specialize in comprehensive building care services tailored to meet your needs. From routine maintenance and deep cleaning to specialized care for high-traffic areas, our experienced team ensures your building remains in top condition.





## CONTACT US

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### Chittagong Office

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- Warehouse**
- 📍 Dhaka, Chittagong.

### Sylhet Office-1

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### Sylhet Office-2

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